

# Policy on Membership Acceptance and Termination

Date: 21/08/2025 (previous version: 28/11/2024)

## **Objective:**

This policy outlines the procedures for accepting or refusing membership applications and the termination of memberships within EENA, applicable to individual, organisational, and corporate members.

## **1. Membership Acceptance**

Most members are accepted following a simple vetting process conducted by the EENA team to ensure compliance with EENA's membership criteria. However, the acceptance of each member can be subject to Board approval if deemed necessary, requiring a 75% majority vote by Board Members.

## **2. Refusal of Membership**

EENA reserves the right to refuse membership to any applicant without the obligation to provide justification. The decision to refuse membership shall be made either through the EENA team's vetting process or, if required, by a 75% vote of the Board Members.

## **3. Individual Membership Suspension or Termination**

The suspension or termination of individual memberships – such as memberships to 112 ESSN - can only occur with the unanimous agreement of EENA's Senior Management Team. The decision must be formally documented and communicated to the member in accordance with EENA's internal procedures and standards.

## **4. Organisational and Corporate Membership Suspension or Termination**

- **Suspension:** The Board may, by a 75% majority vote, suspend an organisational or corporate membership. Suspension shall last for a specified period or until the conditions for reinstatement are fulfilled. During suspension, the member shall not exercise rights or receive benefits of membership. Membership fees will be paused or reimbursed on a pro-rata basis for the suspension period.
- **Termination:** Where appropriate, and by the same voting threshold, the Board may terminate the membership entirely. Termination is final and effective immediately.

## **5. Immediate Termination**

Once a decision for termination is made (through unanimity of the Senior Management Team for individuals or 75% Board approval for organisations/corporates), the termination is effective immediately, with pro-rata reimbursement of any membership fees already paid.

## **6. Reimbursement of Membership Fees**

If a membership fee has been paid, EENA will reimburse the fee on a pro-rata basis, calculated from the effective date of termination.

## **7. No Obligation to Provide Justification**

EENA reserves the right to suspend or terminate any membership or refuse any membership application without being obliged to provide justification to the member or applicant.

## **8. Communication of Suspension, Termination or Refusal**

All members or applicants subject to suspension, termination or refusal shall be formally notified in writing. The notification will include relevant details such as the effective date of suspension/termination or refusal and any pertinent information concerning the cessation or denial of membership.

## **9. Confidentiality and Record-Keeping**

All discussions, votes, and documentation related to membership acceptance, refusal, suspension or termination shall be kept confidential and securely stored in compliance with EENA's data management policies.